

**Board of Public Works and Safety  
Regular Meeting Minutes  
April 18, 2016**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O’Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance. Street Commissioner Brett Jones was absent.

Mayor McGuinness led the Pledge of Allegiance.

**Public Comments**

Jim Feasel, Pastor of Current Church, came forward and stated they would be having a biker bash, this Saturday, April 23<sup>rd</sup> and would like a police escort out of the city. Mr. Feasel stated that they would be going from Commerce Drive to Centerline Road crossing St. Rd. 144, to St. Rd. 44. They would like to request police help in getting them to St. Rd. 44, they would be leaving the church at 1:30 p.m. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Consent Agenda**

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 4, 2016
2. Board of Works Claims.
  - o #040916 Sewer Utilities in the amount of \$32,154.10
  - o #040716 RDC Contracts/Utilities in the amount of \$4,349.93
  - o #040816 BOW Contracts/Utilities in the amount of \$54,371.15
  - o Payroll in the amount of \$336,792.44
  - o #041516 BOW Contracts/Utilities in the amount of \$207,649.94
  - o #041316 RDC Contracts/Utilities in the amount of \$126,199.40
  - o #041816 BOW General Obligations in the amount of \$117,949.50
  - o #041716 Sewer General Obligations in the amount of \$33,261.34

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Old Business**

There was no old business presented.

## **New Business**

**Contesting Charge for Moving of Trashcans (Unkempt Property)** – Adam Bunday came forward and explained his request to have this violation waived. A discussion was held. Mr. Barnett made a motion to deny this request, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried, and the request was denied.

**Requesting a Permit for Moving Company Truck in Front of Her Residence at 19 North Forsythe Street on May 5, 2016** – Mary R. Hensley came forward and stated that she is moving and would like to block the area in front of her house for the moving truck on Thursday, May 5<sup>th</sup> for approximately four to five hours. Mr. Swinehamer asked that Ms. Hensley find out the size of the truck and come back to the May 2<sup>nd</sup> meeting with this information. Mayor McGuinness made a motion to table this item, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The matter was tabled.

**Request Permission to Close Forsythe Street between Monroe & Maple Street April 23rd from 10:15 a.m. to 11:30 a.m.** - Steve Leonard, Director of Security at Franklin College came forward to request closure of Monroe Street to Park Avenue on April 23<sup>rd</sup> for an annual 5k event. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

**Request Traffic Stops at South Street and US 31& at US 31 and St. Rd. 144 for "Ride to a Cure" for Autism Awareness** - Kevin Demaree came forward and stated they were having a motorcycle ride for autism awareness this Sunday, April 24<sup>th</sup>. Mr. Demaree stated that they would be starting at the Masonic Home around 12:35 p.m. going to US 31, then north on US 31 to West Jefferson Street. They would like assistance getting across US 31 and making the left turn onto West Jefferson Street. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mr. Demaree stated that they would be having another ride in August, and would like to get approval for it also. It was decided that Mr. Demaree come back with more information at a future meeting for this ride.

**Request to Block off Section of E. Monroe Street between S. Edwards and S. Hougham Street May 2 - 6th** - Zach Shoufler of Sigma Alpha Epsilon fraternity came forward to request closing of streets from E. Monroe between S. Edwards and S. Hougham from 6:00 to 9:00 p.m., May 2<sup>nd</sup> through May 6<sup>th</sup>. Mr. Shoufler stated they are trying to raise money for the "Wounded Warrior" project. A discussion was held. It was agreed to change the request to shut down Hougham Street to the alley behind the SAE house. Mayor McGuinness stated that the Street Department would place barricades for this event. Mayor McGuinness made a motion to

approve the modified request, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Credit Application for AccuCut** - Clerk-Treasurer Jayne Rhoades stated this credit application was a housekeeping issue from the Parks Department the pre-school uses this company for supplies, and AccuCut has requested that we fill out a credit application. City Attorney Gray stated that there was a section of the application that did not apply to the City that she would like to have removed. Mayor McGuinness made motion to approve subject to the changes Ms. Gray spoke about, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Updated Rules & Regulations Chapters Two, Three & Six. Updated SOP's** - Police Chief Tim O'Sullivan gave an overview of these updates and changes to the Police Departments Rules and Regulations and SOP's. City Attorney Gray has reviewed these updates and changes, and thinks they are necessary to go along with the new employee handbook. Mr. Barnett made a motion to approve updating the Rules and Regulations and the SOP's, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Board of Works Resolution No.: 16-04 A Resolution Recognizing the Service of Canine Officer and Authorizing Retirement** - City Attorney Lynn Gray explained this was a resolution recognizing the service of our retiring Canine Officer Jary, and the fair market value of the canine, and transferring ownership of Jary to Officer Coy. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Board of Works Resolution No.: 16-05 A Resolution Accepting Assignment of One (1) 2014 Tax Sale Certificate from Johnson County, Indiana Pursuant to Indiana Code 6-1.1-24-9 and IC36-1-11-8** - City Attorney Lynn Gray stated this is to approve accepting the tax sale certificate for the Red Carpet Inn property from Johnson County. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried. Ms. Gray stated that this would be subject to an interlocal agreement that would be brought forward at the next meeting.

**Request Approval of Bid Recommendation and Construction Contract for King Street & Paris Drive** - City Engineer Travis Underhill shared bid results for this project, and stated that he supports granting the job to Reith-Riley Construction who presented the lowest most responsive bid at \$4,367,391.50. Mayor McGuinness made a motion to find Reith-Riley as the lowest most responsive bidder, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mr. Underhill stated that he had prepared a contract for this project in advance of the meeting, and would like approval at this time, and he has received an e-mail signature from Reith-Riley. Mr. Swinehamer made a motion to approve the contract subject to RDC funding, seconded by Mr. Barnett. A voice vote was taken with all

members stating aye. The motion carried.

### **Other Business**

There was no other business presented.

### **Department Reports / Staff Reports**

Parks Superintendent Chip Orner stated that repair work on the Greenway Trails will start over the next couple of weeks. Mr. Orner stated that areas in Morgan Park, and Province Park will be repaired, and then the complete trail system will be seal coated to protect it.

Police Chief Tim O'Sullivan spoke about Officer Tim Coy and his canine partner Jary. Jary has served the city for ten years and nine months, and the Police Department is officially retiring Jary from duty. Chief O'Sullivan also stated that the department is accepting applications now until May 15th for officers.

Fire Chief Dan McElyea stated that he would like to thank Steve Davis for cleaning equipment that was donated to the department.

City Engineer Travis Underhill stated that the bids for the Eastview trail will be going out on July 13<sup>th</sup>, as well as bids for the Jefferson, King and Forsythe project. Mr. Underhill stated that work on King Street is moving along well. Mr. Underhill also stated that Dave O'Mara Contractors are back in town to finish last year's paving program. We have twenty-two million dollars' worth of work going out for bid besides the 2016 Paving Project. Mr. Underhill stated that he is waiting to find out how much state money we will receive before putting the paving project out to bid, but this bid process should go out by June.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:49 p.m.

Respectfully submitted,

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Jayne Rhoades, Clerk-Treasurer  
Enrolled: 4/21/2016

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Joseph McGuinness, Mayor

Attest:

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Jayne Rhoades, Clerk-Treasurer

